



SWIMMING OTAGO

Minutes of Management Meeting Held by Skype on 7th May 2007 at 7.15pm

PRESENT:

Alan Hale (President), Colin Walker (Secretary) Terry Wall, Jill Scott, Michael Dodds, Peter Ross, Susan Sawtell, Lynn Robertson, Raylene Stammers

APOLOGIES:

Sharon McKinnel, Rebecca Smith

Lynn Robertson/Jill Scott carried

WELCOME:

- Alan welcomed everyone to the first meeting by way of Skype.

MINUTES OF PREVIOUS MEETING:

- The minutes of the meeting held on the 11th April 2007 were read and confirmed as correct.

Lynn Robertson/Raylene Stammers carried

MATTERS ARISING:

- **Take your Marks-** Alan has been in contact with Take Your Marks and has received an updated version of the software.
- They have advised that the equipment (extra starter pedestal) was shipped. Information to support this is to be provided so it can be tracked down.
- It was not clear what should happen to the touch pads as the cost of sending them back is not known. It was agreed they should be shipped back for Take Your Marks to fix.
- It was agreed there should be a teleconference to discuss the issues and that Michael may be able to discuss matters when he is in Australia on the 29th May 2007.

Michael Dodds /Lynn Robertson carried

- **Badges-** There is a need to re-order badges. It was felt these should be redesigned to recognise the new logo. Michael to send around a draft design and once agreed Alan to order the badges.

CORRESPONDENCE INWARDS:

- Applications for the Trustpower Voluntary Organisation Award are being called for. Alan to approach someone to nominate swimming Otago for an award.
- Received and endorsed

Raylene Stammers /Michael Dodds carried

|| FINANCIAL REPORT:

- The financial report was considered along with the transactions to the 20th April 2007. It is important that we make sure our money is in an interest bearing account as interest is an important source of funds. It was resolved that the financial report be received.

Michael Dodds/ Lynn Robertson carried

- Rebecca is currently getting the MYOB up and running.
- Invoices have been received for the Otago Primary and Secondary School meets and the Otago versus Southland Meet.

|| COACHFORCE SWIMMING:

- A meeting had been held with Richard Kinley and Mike Weddell of Sport Otago to discuss the CoachForce position and Swimming Otago's position.
- It should be easier to deal with now as the people involved are more knowledgeable.
- The Swimming Otago amount is only a small part of the funding required for the position.
- Sport Otago are keen to make it work and are aware the contract has expired.
- We now have a copy of the original signed contract.
- Coaches have been defined as anyone involved in swimming.
- Sport Otago may have a narrow view of what coachforce is.
- It was agreed that the matters discussed be taken on board and that in looking into the new contract it is necessary for Swimming Otago to define its requirements and how it can be measured.

Michael Dodds /Susan Sawtell carried

|| EQUIPMENT:

- **Banner** – There is the need to design a new regional banner. Kay Alexander to be asked by Terry if she would provide a concept of a new banner.

|| REGISTRARS REPORT:

- Registrations received up to the of 9th May 2007 which reflect the end of the Swimming Otago financial year position

May-07	Competitors	Club Only	Officials	Total	Transfer out	Transfer in	Total
Alexandra	36	27	7	70			70
Clutha United	26	43	9	78			78
Cromwell	59	48	27	134			134
Dunedin	0	111	3	114	1		113
Kawa Dolphins	0	34	4	38			38
Kiwi	12	89	13	114	2	1	113
Milton	10	60	12	82			82
Neptune	31	46	16	93		6	99
Port Chalmers	10	43	10	63			63

Queenstown	46	100	17	163	2		161
Taieri	29	62	19	110	1	1	110
Wanaka	20	21	0	41			41
Waves	78	0	21	99	2	2	99
Zenith	11	81	13	105	1		104
Otago	368	731	167	1304	9	10	1305

|| TECHNICAL:

- Congratulations to the following members who have successfully completed the requirements in order to become qualified technical officials.

Jenny Fraser	Alexandra	IOT
Denise White	Cromwell	IOT

|| SELECTORS:

- The selection of the relays needs to be reassessed due to their being preliminary and finals for relays at National Meets now.
- The following swimmers have been selected for National Teams 2007 Trans Tasman Series Shane Patience, Phoebe Williams (Waves) Annabelle Simpson (Queenstown). A letter of congratulations to be sent to the swimmers.
- For the new season the names of those qualified for meets should be identified early and the information made available.

|| PUBLICITY:

- There has been some publicity on the recent National Meets results.

|| CARNIVAL:

- The minutes and draft calendar will be circulated shortly.
- The quote for the pool Otago Winters is \$103 per hour.
- Alexandra have confirmed that the Alexandra Cup can be on the 1st December and the Junior League Final on the 2nd December 2007.
- Country Clubs can now be on the 8th December 2007.

|| EDUCATION AND COACHING:

- A general discussion was held about the National Age Group Camp, the swimmers attending and coaches.
- There is a need to have a policy on the development of swimmers.

|| STRATEGIC PLAN:

- Sport Otago are still interested in helping complete the Strategic Plan.

|| SOUTH ISLAND COMMITTEE:

- There is to be a teleconference soon to discuss the timing and comments on the South Island Country and Town Meet.

|| TEAM MANAGER REPORTS:

Div II 2007 Team Manager's Report Splash Palace, Invercargill

- The Otago Div II Team for 2007 consisted of 41 swimmers from 8 different clubs. The team did not stay together. Coaches accompanying the team were Sharon McKinnel, Pete Ross, Frank Wylie, Gennadiy Labara

and Tim Brazier. Each club provided their own Manager who also marshalled their team.

- The allocated seating at Splash Palace was not very observer friendly and changed daily. We were only able to see the swimming from our seats on the last day.
- Relay Teams were redone following a meeting of the coaches and myself. This worked very well.
- One penalty was received. Frank Wylie has the copy of this as he vehemently objected to it.
- My job as Team Manager was very minimal with no marshalling required, few disqualifications, and no problems. However, it was also difficult to pass on information to club team managers, many of whom weren't at the meeting at the beginning of the meet and who all arrived at different times for warm up.
- Thank you for the opportunity to be part of this great team of swimmers, coaches and supporters.

2007 Absolute Insurance Youth and Open Championships QE11 Pool, Christchurch – 3rd- 8th April 2007

5 Otago Clubs were represented at

- **Swimmers:** Matthew Glassford (Alexandra) Andrew McMillan, Nick Tyrrell, Tim Holden, Ryan Johnstone (Neptune), Chloe Bown, Annabelle Simpson, Andrew Wylie (Queenstown), Michelle Grainger (Taieri), Rhys Applegarth, Jess Drake, Chris Guild, Jennifer Hale, Jayne Lambie, Bryn Murphy, Cameron Murphy, Shane Patience, Phoebe Williams (Waves)
- **Regional Manager:** Kay Alexander
- **Manager:** Karen Glassford (Alexandra) Debbie Tyrrell (Neptune/Taieri) Vicki Bown (Queenstown), Bronwyn Applegarth (Waves)
- **Coaches:** Andy Adair, Gennadiy Labara, Frank Wylie

- The meet was held at QE11 Pool which is a covered 50 metre pool. Temperature 27 degrees. There were some safety warnings with the bulk head as it had a crack in it so the request was for swimmers to not use it during warm ups and it was only to be used for racing. There seemed minimal problems with swimmers complying with this request. There was some initial anxiety expressed by some teams regarding the structure of the 200, 400 and 800 events however this was clearly documented and easy to grasp following the first day of racing.

- It took a couple of days to adjust to the new programme of heats at night and finals in the morning.
- There were 361 swimmers, 1551 entries and 69 relays.
- This meet was the second of two selection meets for the 2007 Trans Tasman Tri
- Series in Australia in July. This meet holds a cost of \$1500 for those selected swimmers attending.

- It was also a selection meet for World University Games in Bangkok, Thailand in August 2007. This meet holds a cost of \$3000 for those selected swimmers attending.

- **National Points Trophies: Top Club Points:** Waves 10th, Queenstown 15th Neptune 20th, Alexandra 42nd Taieri 48th
- **Cain Trophy:** (placing at NZ Age, Youth & Open, and Div 2) TBA
- **Duncan Lang Trophy** (medals at NZ Summer, Age, and Youth & open): TBA

National Medallists:

21 medals – (7 Gold, 4 Silver, 10 Bronze)

Gold:	Andrew McMillan	200m Free	Open.
	Bryn Murphy	1500m Free	Open
	Shane Patience	200m Free	16 yrs
	Shane Patience	400m Free	16 yrs
	Annabelle Simpson	50m Breast	16 yrs
	Annabelle Simpson	100m Breast	16 yrs
	Annabelle Simpson	200m Breast	16 yrs

Silver:	Rhys Applegarth	100 Fly	16 yrs
	Shane Patience	400m IM	16 yrs
	Shane Patience	1500m Free	16 yrs
	Shane Patience	1500m Free	Open

Bronze:	Rhys Applegarth	200 Free	16 yrs
	Rhys Applegarth	400 Free	16 yrs
	Matthew Glassford	200 Breast	16 yrs
	Andrew McMillan	400m Free	Open.
	Andrew McMillan	200m Fly	Open.
	Bryn Murphy	400 IM	Open
	Annabelle Simpson	50m Breast	Open
	Annabelle Simpson	100m Breast	Open
	Annabelle Simpson	50m Free	16 yrs
	Relay	4 x 200 Free Relay Team Male	

(Andrew McMillan, Shane Patience, Rhys Applegarth, Bryn Murphy.)

- **Otago Records:** Nil
- **Trans Tasman Team:** Congratulations to the following Otago Swimmers who have been selected for this NZ team: Shane Patience, Annabelle Simpson, Phoebe Williams.

Observations:

- **Relays:** I had put in the NAGS report that it may be a good idea to review relays selection process. As part of this I think it would be a good idea to have a policy in place. The current policy states the manager 'hands in relays to recorder' plus '...can change relays if circumstances at time warrant it'. This is somewhat vague and lacks clear guidelines.

There were some messy points in the relay process but a lot of this I felt was due to the expectation that the original relays should remain. I felt review was needed as there were some swimmers who were clearly swimming faster than others who had been selected in relays.

I believe that once the swimmers realize that their position on a relay is not automatic and they have to perform and vie for selection this will remove the grumbles that I were expressed.

The women's relays were straight forward as there was only one team. The 800m free team took 7 seconds off their entry time and were placed 6th. Unfortunately the 400 Medley team were DQ'd for an early start.

Congratulations to the Otago A male team who won a bronze in the 800m free. This was really exciting and showed Otago were a strong force.

There were some alterations needed in the other relays.

The 400m free A team were placed 4th with an entry time of 3.41.48 and finals time of 3.37.10, the B team entered at 3.58.34 and swam 3.52.17.

I felt I needed to have a reasonable philosophy in place as we had more than one team in the male events. The following is the process I used to cater for the variables of relay selection.

- **Objective:** The manager's job is to ensure the fastest relay available at that meet / point in time is entered.
- **Process:**
 - Utilise the relay lists given as the base relay
 - Monitor the prior heats/ finals as well as prior relays to get an idea of the current form of the swimmers available.
 - Check with current Otago Ranking list (unfortunately I didn't have one of these but I did have access to a computer so searched for recent events to check swimmers times)
 - Consult and liaise with the coaches to come up with the fastest relay at that point in time.
 - Override ranking list if necessary
 - Should there be any issues with swimmers position in relay then utilise the rule that the fastest swimmer gets first choice, second gets second choice, etc.
 - Manager has final say but this must follow a clear process of consultation and liaison.
 - Enter team at least ½ an hour prior to meet starting and according to SNZ FINA rule 2.12.
 - Review.

I discussed relay selection with the Auckland Manager and the Canterbury West-coast Manager. Both have the same process as above however Canterbury are given a list of all relay teams available, at that meet there was a list from A – E. However they only enter one relay so their swimmers constantly have to fight very hard to earn the right to swim in their relays

- **Finals:** Otago was well represented in the finals and it was exciting to see Otago swimmers appearing on the medal dais on frequent occasions.

We had one disqualification in the women's 400 medley relay.

Once again thank you for giving me this opportunity to be the Regional Manager on behalf of the clubs at this very successful meet.

**|| GENERAL:
SNZ FORUM:**

- Comments on the matters to be raised at the SNZ forum to be sent in so they can be grouped for presentation.

|| ANNUAL GENERAL MEETING:

- Susan Sawtell to arrange the catering of cakes and savouries for after the meeting. Lynn to help with purchasing the food up to \$150.00
- Management nominations received to date
 - Alan Hale President
 - Terry Wall Senior Vice President
 - Lynn Robertson Junior Vice President
 - Colin Walker Secretary
 - Rebecca Smith Treasurer
 - Susan Sawtell Management
 - Michael Dodds Management
 - Sharon McKinnel Management

|| SKYPE

- Michael Dodds asked if everyone thought that the use of Skype had been successful. The consensus was it had been successful and should be continued.

Meeting Closed at 10pm

Minutes Endorsed

Signed: _____

Date: _____