



SWIMMING OTAGO

Minutes of Management Meeting

Held by Skype on 10th November 2010 at 7.24 pm

PRESENT:

- Mandy Grainger (President), Lynn Robertson (SVP), Patricia McNaughton, Colin Walker (Secretary), Graham Price (Treasurer), Vicki Bown, Michael Dodds, Diana Evans, Alan Hale, Susan Sawtell, Terry Wall

APOLOGIES

- Sharon McKinnel

Mandy Grainger/Lynn Robertson carried

WELCOME:

- Mandy welcomed everyone to the meeting by way of Skype at Dunedin, and Queenstown.

MINUTES OF PREVIOUS MEETING:

- The minutes of the meeting held on the 13th October 2010 as circulated were confirmed as correct.

Mandy Grainger /Lynn Robertson carried

MATTERS ARISING:

- **Timing Equipment**

More information has been obtained from Northland. The format of available information prevents direct comparison, but we now have more to work on to formulate a response back to HTS (Omega Agents)

- **Banner**

Information is still being obtained on this matter.

CORRESPONDENCE:

- The Correspondence Schedule up to the 7th November 2010 with the Inwards Correspondence being received and the Outwards Correspondence being endorsed.

Mandy Grainger/Vicki Bown carried

FINANCIAL REPORT:

- **Financial Report**

A financial report for October had been circulated to members by the Treasurer. The closing balance at the end of October was \$29,177.36. It was agreed that \$20,000 be invested on term deposit.

It was resolved to receive the financial report.

Graham Price/Patricia McNaughton carried

COMPETITION COMMITTEE MATTERS:

- **5km Meet Organisation**

Thanks to Vicki & committee for organising this meet. Also thanks to those who helped as officials. With only 2 heats it all went smoothly. Problems with

the electronics being unable to cope with such a long race meant that manual times were used. Clarification around aspects of the rules was sought from SNZ, but no answers were forthcoming.

There are some matters that need to be attended to complete our obligations under the contract. All invoices relating to matters that we forwarded in our budget need to be pulled together to be sent to SNZ. The evaluation form needs to be completed. These items need to be sent to SNZ within 4 weeks of the competition.

The timing this year was affected by South Islands. Otherwise there were no issues that needed to be improved. The cups that related to Otago Winters are at the pool and the names on them need to be sorted out.

Consideration will need to be given as to whether the timing equipment can be brought up to standard should this meet be held in Dunedin in the future. Vicki will arrange for the evaluation form to be completed and returned to SNZ.

➤ **Coastal Development Meets**

Flyer & TM events file has been sent to the relevant clubs. Key Officials to contact Mandy Grainger if available know. Ribbons are to be ordered. Waves have advised the times for the meet they are hosting need to be changed to 5pm warm up 5.15pm start.

➤ **2011 Otago Secondary Champs**

Feed back has been received from Jan Aitken who is happy with the changes to the programme for Special Olympics. Susan Sawtell is to modify the meet information to cover the changes.

➤ **Otago Championships**

Clubs are to be emailed about returning the trophies engraved and clean and account to Swimming Otago for reimbursement. Patricia McNaughton is to receive the entries. It was resolved that Vicki Bown be appointed as Meet Director for this meet.

Graham Price /Patricia McNaughton carried

The members considered the changes to the format and flier for the Otago Championships which were approved.

Susan Sawtell/Patricia McNaughton carried

➤ **Regional Team Manager**

At the recent Delegates meeting delegates were reminded about nominations for Regional Team Manager for the various upcoming meets.

➤ **South Islands**

A number of matters were raised at the South Island meeting in Queenstown which need a decision from Management to be passed on to the South Island Committee. It was agreed the hosting region should carry the cost of the record certificates and meeting venue hire and the regions share in the cost of the new trophies. Also would like to see the accounts of the South Island Committee that were being administered by Nelson Marlborough.

Susan Sawtell/ Patricia McNaughton carried

|| DEVELOPMENT

➤ **Taieri Coaching Seminar**

Mandy Grainger advised the recent coaching seminar held by the Taieri Swimming Club was very successful.

|| VOLUNTEERS

➤ **General**

Vicki is in the process of developing a spreadsheet of all the clubs volunteers. Alan and Colin attended the technical officials meeting in Wellington with the minutes on the website and clubs to familiarise themselves with the information so they are up to date with the most current information.

➤ **Take Your Mark electronic timing**

Considerable effort went into getting Take Your Mark to resolve two issues preventing the system being used for distances greater than 1500m. Early indications were that the problems would be resolved, but in the end Take Your Mark failed to deliver. In addition, they were not terribly helpful in providing us information to allow us to re-programme some hardware components when deadlines were missed for physical shipment from Australia.

➤ **Hy-Tek**

Two issues have been reported to Hy-Tek - report formatting for A4 paper in TM6 and a problem with relay names in results (the latter is long standing) Both have been acknowledged, although the report formatting issues may be difficult to resolve. The correspondence is to be forwarded to SNZ.

➤ **SNZ Technical Forum**

The programme started off with reviews by each region. Otago is not out of kilter with the others. We will review the regional feedback and look at implementing some of the ideas. A common theme was most are still doing timekeeper assessments. Areas where we could improve are getting more people trained and keeping a better official's attendance register.

We were asked to submit in advance items for discussion. It appears Otago were the only ones to do so. It was confirmed that Team Manager Meetings would no longer be held at National Meets as all pertinent information was published in advance. We need to follow this trend to stay in sync. Clarification was sought following comments made regarding the ratio of IOTs vs JOSs at South Islands. This seemed to cause dissention in the ranks and the final answer was contradictory to a degree from earlier advice. Self Marshalling was discussed. Although it will be used at Open SC Champs it is not high on the agenda. It should be noted that there will always be a Clerk of the Course. In Otago we tend to one person for both Marshal and Clerk of Course.

Jo Davidson spoke about the assessment system at national meets. Following suggestions from the floor we hope to start getting feedback on common themes arising from the assessment system. Bill Matson gave a FINA perspective on officials, emphasising that officials are high on FINA's priority. Lesley Huckins spoke about the high number of DQs at the Age Group SC Champs. Consensus was that problem was not overzealous officials. There

was a suggestion that lack of adherence to rules during training played a large part in this.

Jo Davidson spoke about the growth of Open Water. The key message from this is adherence to FINA and SNZ requirements.

It was agreed that we should put together a timekeeper pack as a guideline for clubs to use to when teaching parents about timekeeping.

|| RECORDS

- There have been three records broken since the last meeting.

Matt Henderson Neptune Male 12-13 50m Breaststroke 34.86 LC 22 October 2010
 Emma Dick Alexandra Female 12-13 50m Breaststroke 36.11 SC 6 November 2010
 Matt Henderson Neptune Male 12-13 200m Breaststroke 2:39.95 SC 6 November 2010
 It was resolved to congratulate the swimmers who have broken the above record.

Alan Hale /Graham Price carried

|| AFFILIATIONS

- Alan Hale reported that there are 933 people registered on the SNZ database as at the 30th October 2010.

October 2010	Admin	Club Only	Coach	Competitive Swimmer	Learn to Swim	Life	Officials	Total
Alexandra	1	14	2	36		1	7	61
Clutha United	2	29	6	8			5	50
Cromwell	1	69	9	18			11	108
Dunedin	4	73	18		19			114
Kawa Dolphins								0
Kiwi		1	3	15			1	20
Milton								0
Neptune		123	4	45			18	190
Port Chalmers	7	65	3	10	13			98
Queenstown				22				22
Taieri				3				3
Wanaka		32		10				42
Waves		9	5	78			15	107
Zenith		109	5	4				118
Otago	15	524	55	249	32	1	57	933

It was resolved this report be received.

Lynn Robertson/Patricia McNaughton carried

|| GENERAL BUSINESS

- **SNZ Remits SGM**

Mandy Grainger and Colin Walker attended the Special General Meeting in Wellington. It was preceded by a forum at which discussion was invited on communication issues. The best point was made when Tania presented her spread sheet sent out earlier and it was pointed out that regions need to be notified of swimmers being selected for camps and teams for the reasons of celebrating success and being able to offer fiscal remuneration. SNZ also provided clarification on Project Vanguard

After a lunch break the SGM was held and the first remit was changed to rescind the motion at the AGM which added the new rule to the constitution. The other remit was passed unanimously.

➤ **Project Vanguard**

It was agreed Clubs could attend the Project Vanguard workshop and the Secretary to email them advising of the time and venue.

Meeting Closed at 8.52pm

Minutes Endorsed

Signed: _____

Date: _____